

First Nations Media Archiving Metadata Preparation Template matching to Mukurtu fields

Field Name	Mukurtu tab	Mukurtu field
Required fields		
Record ID		
Title	Mukurtu Essentials	Title
Media type	Additional metadata	Type
Media category	This is managed through the SCALD function	
Media format	Additional metadata	Format
Cultural access	This is managed through allocation to a Community	
Cultural restriction type	This is managed through allocation of a Cultural Protocol	
Identifier (for analog media)	Additional metadata	Identifier
File path (for digital media)	Tech (Digital)	Digital Preservation Master location; Digital Production Master Location; Digital Access Copy Location
	Additional metadata	External links (for URL for ICTV Play, Indigitube)
Size (Duration)	Additional metadata	Duration or size
Size (Dimensions)	Additional metadata	Duration or size
Digitisation priority (for analog media)	Handling (Analog)	Digitisation Priority
Admin Notes- Media player available? (for analog media)	Handling (Analog)	Digitisation notes
Conservation priority (for analog media)	Handling (Analog)	Conservation priority
Record created by	Handled by login	
Record created date	Handled by auto record creation date	
Content summary	Mukurtu Essentials	Summary
Genre (Category)	Mukurtu Essentials	Category
Date made	Mukurtu Essentials	Original date
ICIP owner	Rights and permission	Rights
Publisher	Rights and permission	Publisher
Copyright owner	Mukurtu essentials	Creator
People in media	Additional metadata	People
Place	Additional metadata	Place
Language	Additional metadata	Language
Admin notes	Admin	Fields on Admin tab as needed